How to use Online Library Catalogue

All books are catalogued and can be found through our online public access catalogue (OPAC). It can be accessed both inside and outside the campus. The link to online library catalogue is available on the library webpage, staff portal and student portal. OPAC can be accessed outside the campus by using username and password.

Step 1: To access the library catalogue inside the campus:

Path

HCT website → Quick Links → Library → E-services → Online Library Catalogue

To access the library catalogue outside the campus for staff:

Path

HCT website → Staff Portal (under online systems) → Library Catalogue
To access the library catalogue outside the campus for students

Path

HCT website → Student Portal (under online systems) → Library Catalogue

First Login with your username and password to use all options

Step 2: Books Search

Enter title (or) author (or) publisher (or) keyword in the search box and select the required field and click the ‘search’ button.
The result will be displayed as follows:
Click on the title of the book to find the book detail and its availability for borrowing.

Book Detail:

Subject of the book
To reserve the library book for borrowing
Just click the ‘Reserve’ button to reserve the book.

The following message will appear after the successful reservation:
“The book successfully reserved. The reservation is valid up to __________”. The reservation is valid for three days only. Books should be borrowed within three days.

Online Renewal
Just click the ‘Renew’ button to renew the book. Borrowed books can be renewed online. Renewal is allowed only for two times. The following screen will appear where we have to click “Renew” button to renew the book. Books will be renewed and the date for returning will appear.